



# Join us for a Plan Commissioner Training Workshop

## City of Blue Island

Wednesday, October 10 from 6:30 p.m. to 9:30 p.m.

All planning officials work hard reading packets, reviewing cases, conducting public hearings, and considering policy matters; but they rarely get the chance to sit back and look at the big picture of what they do and the significance it has to the communities in which they live. Also, most officials are not professionals in the planning or development fields and can benefit from a bit of extra training on the topic. Even seasoned commissioners appreciate the chance to step back from the task of plan review and approval, learn what's new in planning, and discuss their role with fellow commissioners.

The American Planning Association Illinois (APA-IL) chapter creates training opportunities and brings them to planning officials around Illinois. CMAP has teamed with APA-IL and the Chaddick Institute for Metropolitan Development at DePaul University to provide trained faculty that lead planning officials through an in-depth curriculum that includes:

- Planning History
- Tools of the Trade - master plans, zoning codes, etc.
- Role of the Commissioners
- Role of Others in the Process
- Basics of "Findings of Fact"
- Open Meetings/Ethics
- Regional Planning
- Special Topics - a custom-built to include particular issues that a community would like to cover. Examples include: site plan review, sustainability, design review, affordable housing, economic development, or transit oriented development.

*This session is free of charge to invited plan commissioners, zoning board members, city councils, village boards, local planning staff, and other relevant positions.*

**Space is limited!** To RSVP, contact Erin Aleman 312-386-8816 or [ealeman@cmap.illinois.gov](mailto:ealeman@cmap.illinois.gov).



**PLANNING OFFICIALS DEVELOPMENT**



### Join Us!

Wednesday, October 10, 2012  
 6:30 p.m. to 9:30 p.m.  
 City Hall East Annex  
 2434 Vermont Street  
 Blue Island, IL 60406

### Session Feedback

*"Practical application of concepts was good. We were able to apply concepts directly to past cases. Good dialogue and discussion."*

– Participant, Will County

*"We can use the information from the session to get job done and avoid legal problems"*

– Participant, Village of Niles

*"The most useful parts of the training were the standards for variations and special uses; site plan review – what to cover and what not to cover"*

– Participant, Village of Hoffman Estates

*"It's always good to review basics and interact with others doing the same type of work"*

– Participant, APA-IL Conference

*"It reinforced my opinion that my staff and village take the proper actions"*

– Participant, APA-IL Conference

*"That a commission is not focused on the technical – that we represent the community"*

– Participant, APA-IL Conference

*"The sections about Open Meetings Act, findings of fact, special uses and variations were most useful"*

– Participant, APA-IL Conference

*"The breakdown of real world applications and impacts boards have was good"*

– Participant, Village of Franklin Park