
**THE CITY OF BLUE ISLAND
COOK COUNTY, ILLINOIS**

**RESOLUTION
NUMBER 2018-006**

**A RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT
WITH JOHN KASPEREK CO., FOR YEAR END CONSULTING
SERVICES FOR THE CITY OF BLUE ISLAND**

**DOMINGO F. VARGAS, Mayor
Randy Heuser, City Clerk**

**DEXTER JOHNSON
LETICIA VIEYRA
NANCY RITA
TOM HAWLEY
BILL FAHRENWALD
CANDACE CARR
KENNETH PITTMAN**

**GEORGE POULOS
FRED BILOTTO
KEVIN DONAHUE
ALECIA SLATTERY
JAN OSTLING
JAIRO FRAUSTO
NANCY THOMPSON**

Aldermen

RESOLUTION NO. 2018-006

A RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH JOHN KASPEREK CO., INC. FOR YEAR END CONSULTING SERVICES FOR THE CITY OF BLUE ISLAND

Whereas, the City of Blue Island has the authority to contract and be contracted with pursuant to 65 ILCS 5/2-2-12;

Whereas, the city plans to enter into an agreement with John Kasperpek Co., Inc. for year end consulting services for the City of Blue Island

Whereas, the appropriate city officials have considered and reviewed the agreement attached as Exhibit A and find the same to be in the best interests of the City;

NOW AND THEREFORE, BE IT RESOLVED by the City Council of the City of Blue Island, Cook County, Illinois, as follows:

SECTION 1: AGREEMENT FORM AND TERMS AUTHORIZED

The terms and conditions as shown in the Agreement attached as Exhibit A to this Resolution are hereby approved.

SECTION 2: AUTHORIZATION OF AGENT TO EXECUTE AND ACT IN ACCORDANCE WITH AGREEMENT

The City Council further authorizes the Mayor or his designee to execute any and all documentation that may be necessary to carry out the intent of this Resolution. The officers, employees, and/or agents of the City shall take all action necessary or reasonably required by the City to carry out, give effect to, and consummate the intent of this Resolution.

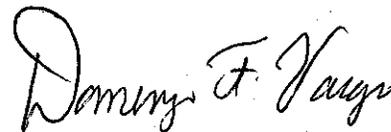
SECTION 3: EFFECTIVE DATE

This resolution shall be in full force and effect upon its passage and approval as required by law.

ADOPTED this 23rd day of January, 2018, pursuant to a roll call as follows:

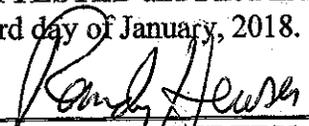
	YES	NO	ABSENT	PRESENT	ABSTAIN
Alderman JOHNSON			X		
Alderman POULOS	X				
Alderman VIEYRA	X				
Alderman BILOTTO	X				
Alderman RITA			X		
Alderman DONAHUE			X		
Alderman HAWLEY	X				
Alderman SLATTERY			X		
Alderman FAHRENWALD	X				
Alderman OSTLING	X				
Alderman CARR	X				
Alderman FRAUSTO			X		
Alderman PITTMAN			X		
Alderman THOMPSON			X		
Mayor DOMINGO F. VARGAS	X				
TOTAL	8		7		

APPROVED: this 23rd day of January, 2018.



**MAYOR OF THE CITY OF BLUE
ISLAND, COUNTY OF COOK AND
STATE OF ILLINOIS**

ATTESTED and Filed in my office this
23rd day of January, 2018.



CITY CLERK



Date: January 10, 2018

To: Finance Committee

From: Michael V. Marzal, Director of Finance and Administration

Re: Year End Consulting Services – Kasperek Co.

Cc:

Board Action: Motion

Request for Board Action: Enter into an agreement with Kasperek Co. for Year End Consulting Services (Audit).

Overview: The City has used Kasperek Co. since 2014 to provide year end, internal control, and audit services including but not limited to:

- Assistance in adjusting City books of accounts to accrual basis
- Assistance in reconciling payroll tax returns and reports
- Assistance with bank reconciliations
- Consult with the Mayor and City Council members on financial, audit, and accounting matters
- Ascendance at City Council meetings
- General consulting.

The City would like to continue this relationship with Kasperek Co. for year end consulting services for FY ending December 31, 2017.

Options and Recommendation: N/A

Financial Impact: Not Budgeted

Hourly rate between \$90.00 and 170.00.

MEMORANDUM

Motion: Enter into an agreement with Kasperek Co. for Year End Consulting Services.

Attachments: Resolution and Agreement Letter.

Additional Information: N/A

K John Kasperek Co.

CERTIFIED PUBLIC ACCOUNTANTS

1471 Ring Road • Calumet City, IL 60409 • 708.862.2262

December 15, 2017

Mayor Domingo Vargas
City of Blue Island
13051 Greenwood Ave.
Blue Island, IL 60406

This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide which will include the following consulting services which are necessary for the preparation of your audited financial statements for the period of January 1, 2017 - December 31, 2017.

We will perform the following services:

- 1) Assistance in adjusting your books of accounts to accrual basis.
- 2) Assistance in reconciling payroll tax returns and reports, as requested.
- 3) Assistance with bank reconciliations, as requested.
- 4) Consult with the Mayor and City Council members on financial, audit and accounting matters as necessary.
- 5) Attend City Council meetings, as requested.
- 6) Other general consulting as requested by the Mayor, City Council members and the Finance Department.

You are responsible for all management decisions and functions; for designating a management-level individual with suitable skill, knowledge, or experience to oversee the nonattest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Our engagement is not designed and cannot be relied upon to disclose errors, irregularities, or illegal acts, including fraud or defalcations that may exist. However, we will inform you of any such matters that come to our attention.

We will discuss with Management and the Mayor and City Council members such suggestions and recommendations concerning the financial affairs of the City of Blue Island as may come to our attention in the course of our work. We are also available for conferences concerning the above, and such other matters as may arise.

Our fees for these services will be based on our standard hourly rates which range from \$90 to \$170 per hour depending on the level of skill of the personnel involved. In addition to the hourly rates, our billings will include any directly related out-of-pocket expenses incurred on your behalf. Our fees will be billed monthly and are payable in accordance with the Illinois Prompt Payment Act.

This engagement does not include any services not specifically included in this letter. Additional services that you may request will be subject to separate arrangements made at the time requested.

We appreciate the opportunity to be of service to the City of Blue Island, Illinois. We shall be pleased to discuss this letter with you at your convenience. If the foregoing is in accordance with your understanding, please sign the copy of this letter in the space provided and return it to us.

Sincerely,



John Kasperek, Jr.
President

RESPONSE:

This letter correctly sets forth the understanding of the City of Blue Island, Illinois

By: Dennis T. Jagers

Title: Mayor

Date: 1-24-18