



The City of Blue Island requires that the following items be confirmed, prior to transferring ownership of a property:

**Vacant Property Registration and Code Compliance (if applicable)**

All vacant properties are required to be registered for vacancy.

Ordinance # 11-141 (#2016-004 amended)

[Blueisland.org/vacant-property](http://Blueisland.org/vacant-property)

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**Notice of Intent to Sell Inspection Fee Schedule**

Single Family / Condo / Townhouse - \$ 100		Trailer Home - \$ 75	
Multi-Unit Family	2 units - \$ 200	4 units - \$ 250	6 units - \$ 300
	3 units - \$ 225	5 units - \$ 275	
Commercial	\$ 300 – addition \$ 50 per unit		
Industrial	\$ 300	over the phone payment - \$ 5	

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**Final Water Reading**

Final reading on water account is required to be request at least 1 week prior to closing.

Final water account payment to be paid in full prior to closing.

Water Department (708) 597-8605

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**Outstanding Fines / Liens**

Any outstanding fines/liens due to the City of Blue Island are required to be paid in full prior to the closing on the property.

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**Agreement to Correct Building Code Violations**

Agreement to Correct Building Code Violations is required to be signed by the purchaser(s) and submitted to the Building Department prior to the scheduled closing date. A valid photo i.d. is required at time of submitting agreement.

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**Certificate for Closing**

The City of Blue Island does **NOT** issue stamps. A certificate will be issued after all is complied with and verified in office. Certificate is required to be issued prior to the closing.