



Community Development Committee Report for Meeting on July 16, 2015

The meeting was called to order at 7:07 pm

Present: Ald. Hawley, Bilotto, Rita, Carr, Ostling, Pitman, Frausto and Johanson

Absent:

Also Present: Ald. Thompson, City Clerk Randy Heuser, Treasurer Carmine Bilotto, Director Rita, Director Houlf, Supervisor Jackson, Sean Terry, Sean Halloran and Lindsay Dahlke

There was no Public Comment.

There was no Old Business.

Sean Terry presented the Building and Planning Report for June 2015. Revenues for the month of June was \$50,355.00. Total revenues for the six month period ended June 30, 2015 is \$198,676.38. There were a total of 108 Violations heard in Housing Court in June with total fines issued of \$17,075.00.

There were no new business licenses approved in June.

New business license applications were received from V & C Valet Parking, LLC seeking approval to operate an off-site parking service for patrons of Raven's Place. The Planning Department has requested a copy of their parking plan and other related details.

Entel Marketing Services seeking approval of a Solicitation of Printed Materials license for seven field representatives for Constellation Energy between July 20th and August 20th. They were not there, no action taken. Anyone wishing to solicit in Blue Island door to door must have a Peddlers License which would need to be approved at the Community Development Committee and then passed on to City Council for approval before they can start going door to door. People with food carts should also be licensed.

Midwest Express Clinic, 12200 S Western Ave seeking approval of an urgent care facility in Blue Island. They will operate six days per week, Sunday through Friday from 9 am to 9 pm. They expect to have a total of 4 Full Time and 2 Part Time employees.

Blue Island Express Mart is a change of ownership application. They were previously open with a Class A license to have a bar and licensed video gaming. A walk through inspection does not conform to food sanitation and health and safety standards. Their City of Blue Island vending machine licenses are expired as of April 30, 2015.

A synopsis of Code Enforcement issues was also presented.

Mr. Jackson reported that the damage to the Rec Center are being secured and repaired. The City posted the RFP for the repairs to the Rec Center and they received no proposals in response. They will repost it and send it out to the aldermen and contractors directly instead of just posting it. It's possible it can be piecemealed together and overseen by City staff, but they would prefer someone to oversee all of the aspects of construction. Events that were scheduled over the 4th of July holiday went well. There are a number of groups who are expressing interest in using the facility once it is fit for use. Items have been removed from the facility like a sound system and scoreboard among other things. National Night Out will be happening down at the Rec Center as well on Tuesday, August 4th from 6 pm to 9 pm.

Lindsay Dahlke gave a report on BITV. A lot has been going up on the YouTube channel. They just did a welcome home story on Bobby Frasier. They also finished a story about Aztec Ink on Olde Western Ave which will be put on BITV and YouTube. She and Sean are working on coordination of communication. The calendar is on the web site home page and includes information from the Library and the Park District. Ald. Frausto asked about having programming on later into the evening.

Sean Halloran reported they are working more on the website and social media. They are getting more and more followers and hits to the web page. They will be posting job openings and other items as they become known. Businesses are encouraged to let the City know about openings. They are trying to highlight more and more businesses.

The City will be celebrating the 180th birthday of Blue Island on September 19th in Hart Park. They are working on plans for this event. They are looking for donations and sponsors for the day.

Ald. Bilotto asked about a welcome packet for new residents. It would have a number of pieces and include lots of useful information for new residents. Director Rita said they are working on that.

Ald. Ostling said the number of signs at 127th and Western is getting out of hand. There are getting to be too many signs. Possibly a permanent space could be erected with the Business Development District funds.

Ald. Johanson asked about getting a weather camera somewhere in Blue Island, maybe Memorial Park.

Business Development District will have more information at the August meeting.

There being no further business, it was moved by Ald. Bilotto and seconded by Ald. Rita to adjourn. Motion passed and the meeting was adjourned at 8:17 pm.

The next meeting will be Thursday, August 20th at 7:00 pm in the City Council Chambers.

Respectfully submitted,

Tom Hawley, Chairman



To: Mayor Domingo Vargas
Community Development and Human Services Committee

From: Robert Houlf, Director of Municipal Services
Jason Berry, Deputy Director of Community Development

Re: Building Department Monthly Report

| | June 2015 Activity | | Year to Date | |
|------------------------------|--------------------|---------------------|--------------|----------------------|
| | QTY | Revenue | QTY | Revenue |
| Building Permits | 96 | \$ 19,006.00 | 390 | \$ 81,886.38 |
| Plumbing Permits | 9 | \$ 1,354.00 | 50 | \$ 6,331.00 |
| Electrical Permits | 11 | \$ 1,540.00 | 73 | \$ 8,085.00 |
| Penalty | 5 | \$ 650.00 | 15 | \$ 2,000.00 |
| Board-Up | | | 1 | \$ 710.00 |
| Contractor Registrations | 31 | \$ 3,100.00 | 168 | \$ 16,800.00 |
| Misc/Wrecking | 13 | \$ 2,875.00 | 65 | \$ 8,860.00 |
| Intent to Rent Inspections | 20 | \$ 3,000.00 | 0 | \$ 32,050.00 |
| Intent to Sell Inspections | 29 | \$ 3,100.00 | 143 | \$ 18,219.00 |
| Zoning Payments | | | 0 | \$ - |
| Garage Sale | 41 | \$ 205.00 | 73 | \$ 365.00 |
| Street Openings | | | 0 | \$ - |
| Parkway Openings | | | 2 | \$ 400.00 |
| Housing Court Payments | 10 | \$ 5,725.00 | 73 | \$ 19,620.00 |
| Elevator Inspections | | | 25 | \$ 3,350.00 |
| Vacant Properties Registered | 14 | \$ 2,800.00 | 58 | \$ 11,600.00 |
| Vacant Properties Inspected | 14 | \$ 7,000.00 | 40 | \$ 22,000.00 |
| Total | | \$ 50,355.00 | | \$ 198,676.38 |



| | June 2015 Activity | Year to Date |
|-------------------------------------|--------------------|--------------|
| Rental Inspections | 17 | 175 |
| Rental Re-Inspection | | 0 |
| Residential Inspections | 361 | 1148 |
| "Notice of Violation" Letter Issued | 1 | 11 |
| Emergency Call Outs (PD / FD) | 2 | 16 |
| Complaints Received / Inspected | 41 | 203 |
| "Christmas Decorations" Notice | 0 | 0 |
| "Stop Work Orders" Posted | 3 | 34 |
| Commercial Inspections | 3 | 27 |
| Health/License Inspections | 25 | 167 |
| "Not Approved for Occupancy" Posted | 8 | 28 |
| "Code Violation Notice" Issued | 82 | 688 |
| Housing Court Summons Issued | 91 | 453 |
| Approved Business Licenses | 0 | 0 |
| "Leaf Disposal Notice" Issued | 0 | 0 |



To: Mayor Domingo Vargas
Community Development and Human Services Committee

From: Jason Berry, Deputy Director of Community Development
Robert Houlf, Firector of Municipal Services

Re: Monthly Housing Court

Date: June 11, 2015

| <u>Item</u> | <u>No. of Violations</u> |
|--|--------------------------|
| Code Not Violated | 0 |
| Code Violated (Appeared) | 3 |
| Code Violated (Compliance - Pre Hearing) | 2 |
| Code Violated (Failure to Appear) | 32 |
| Continuances | 24 |
| Non-Suit | 47 |

Total 108

Total Fines Issued \$ 17,075.00

COMMUNITY DEVELOPMENT DEPARTMENT MEMO

DATE: JULY 25, 2015
TO: JASON BERRY, AICP
FROM: SEAN TERRY, PLANNING AND COMMUNITY DEVELOPMENT PROJECT MANAGER
RE: COMMUNITY DEVELOPMENT AND HUMAN SERVICES COMMITTEE JUNE 2015

Approved Business License Applications

No new businesses were approved during the June monthly reporting cycle.

New Business License Applications

| | |
|---|---|
| Name: V & C Valet Parking, LLC | Address: 13031 S. Western Avenue |
| Zoning District: C-1: Central Area Commercial | Use: Accessory Off-Street Parking Facility [SU] |
| Received: 7/8/2015 | |
| Minimum Parking Requirement: N/A | Total Off-Street Parking Provided: Pending Receipt of Parking Plan |

V & C Valet Parking, LLC is a 3rd party valet operator seeking approval of a business license application to operate on off-site parking service for patrons of Raven's Place. V & C Valet Parking will operate using four employees who will provide part-time valet service during the weekends (Friday – Sunday), between the hours of 7pm to 2am.

V & C Valet Parking will not occupy a brick and mortar structure in Blue Island, as they will only be meeting venue patrons outside of Raven's Place, obtaining keys and parking cars in designated parking spaces.

Planning Department has requested a copy of the business' parking plan to determine other related details.

| | |
|----------------------------------|--|
| Name: Entel Marketing Services | Address: N/A |
| Zoning District: N/A | Use: Peddler/Solicitor License |
| Received: 6/26/2015 | Approval: Recommended for CDC review |
| Minimum Parking Requirement: N/A | Total Off-Street Parking Provided: N/A |

Entel Marketing Services is a 3rd party marketing entity seeking approval of a Solicitation of Printed Materials license for **seven** field representatives, on behalf of Constellation Energy, for the intended purpose of communicating with Blue Island residents about their current ComEd & Nicor Gas energy supply services and alternatively priced models.

Entel Marketing Services will not occupy a brick and mortar structure in Blue Island, as they are proposing to dispatch their representatives within Blue Island jurisdiction for approximately one month (7/20/15 – 8/20/15).

Code Enforcement

The following businesses have been contacted by the Planning Department for non-compliance with Blue Island’s Sign Code. These businesses are now undertaking actions to remedy non-conformance.

| Name of Business | Location | Sign Description & Status | Concerns | Immediate Actions & Next Steps |
|------------------------|--|--|---|---|
| Boca Bar | 12748 Western Avenue | Temporary signage | <p>The temporary approved, 30-day sign permit for the business has expired.</p> <p>Per Section 1.01.18.C: Temporary Banner Signs</p> | <p>Communicated with the business owner regarding the status of the temporary sign permit.</p> <p>To conform, the business will need to submit a final design that meets conformance with the U-TOD sign overlay district.</p> <p>New sign erection pending.</p> |
| ABRA Auto Body & Glass | <p>1. 12626 Western Avenue</p> <p>2. 2956 Wireton Road</p> | Wall, awning and pole signage being rebranded to reflect the new principle ownership for the business. | <p>The submitted signage plans mirror one another in terms of sign size & scale.</p> <p>The signage plans for each site should adhere to the separate zoning designations associated with each of the two locations.</p> <p>C-2 Highway Commercial: 12626 Western Avenue</p> <p>I-1 Limited Industry: 2956 Wireton Road</p> | Request for walk-thru inspection to review current property grounds and long-term property maintenance standards is awaiting scheduling with site management. |

The following businesses were highlighted for non-compliant sign violations during the month of June. Citations have been delivered to the store owner’s in-person, providing owners with immediate reference to the Code and the related sections with instructions on required next steps.

1. Mufflers R’ Us – 2260 W. 127th; Excessive sign coverage surrounding the entire building exterior