

**Community Development Committee Report
for Meeting on November 13, 2013**

The meeting was called to order at 7:03 pm

Present: Aldermen Hawley, Vieyra, Bilotto, Carr, Ostling, Frausto, Thompson
Absent:

Also Present: Building and Planning Supervisor Jason Berry, Planner Nick Crite, and Ald. Pittman

There were no new businesses on the agenda.

The committee reviewed and discussed the new Business License Application. Email addresses were added to the front page of the application. Social Security Numbers, birthdates and drivers license number fields were removed. This will be adopted and started using after the new Business License Ordinance is adopted. Ald. Hawley noted the Committee has seen nothing and would like to get copies as soon as possible. Hopefully by the December meeting we will have a draft. Ald. Hawley asked to have it a couple of weeks ahead of our next meeting to have time to review it. The new application will be put online and be a pdf fillable form that could then be printed out. It was moved by Ald. Vieyra and seconded by Ald. Ostling to adopt the new application. All in favor. Thanks to Nick Crite for his work on this.

The Committee discussed the Jenn-Care presentation the night before. Various issues with parking uptown were discussed.

Ald. Frausto shared with the Committee some very preliminary drawings and ideas he and Ald. Hawley have started working on with Colyer Signs for a new directional sign for Olde Western Ave. A meeting will be scheduled with the business owners to show the concept and they will have a mock up of one business so they can get an idea of how big it will be. The business owners have expressed interest in moving this forward and have volunteered to help pay for it. The idea is currently for a two sided sign.

Mr. Berry presented the Building Department report for October 2013:

- Building Permits Issued 105
- Apartment Inspections 30
- Residential Inspections 25
- Health / License Inspections 70
- Commercial Inspections 7
- Letter of Conditions 10
- Demand Notices -
- Court Summons Issued -
- Complaints Checked 35
- Not Approved for Occupancy -
- Code Violation door tags 35
- Notice of Christmas Decorations -
- Stop Work Notices -
- Housing Court Fines Issued \$-
- Vacant Properties Registered 14
- Vacant Properties Inspected 6

There being no further business, it was moved by Ald. Carr and seconded by Ald. Bilotto to adjourn. All were in favor and the meeting was adjourned at pm.

The next meeting is scheduled for Wednesday, December 11th at 7 pm in the City Council Chambers.

Respectfully submitted,

Tom Hawley, Chairman