
**THE CITY OF BLUE ISLAND
COOK COUNTY, ILLINOIS**

**RESOLUTION
NUMBER 2016-028**

**A RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT
WITH JOHN KASPEREK CO., FOR INTERNAL CONTROL
CONSULTING SERVICES FOR THE CITY OF BLUE ISLAND.**

**DOMINGO F. VARGAS, Mayor
Randy Heuser, City Clerk**

**1st Ward TOM HAWLEY
2nd Ward LETICIA VIEYRA
3rd Ward NANCY RITA
4th Ward CANDACE CARR
5th Ward JANICE OSTLING
6th Ward DEXTER JOHNSON
7th Ward NANCY THOMPSON**

**GEORGE POULOS
FRED BILOTTO
KEVIN DONAHUE
ALECIA SLATTERY
KENNETH PITTMAN
JAIRO FRAUSTO
JAMES JOHANSON**

Aldermen

RESOLUTION NO. 2016-028

A RESOLUTION AUTHORIZING EXECUTION OF AGREEMENT WITH JOHN KASPEREK CO., INC. FOR INTERNAL CONTROL CONSULTING SERVICES FOR THE CITY OF BLUE ISLAND

Whereas, the City of Blue Island has the authority to contract and be contracted with pursuant to 65 ILCS 5/2-2-12;

Whereas, the city plans to enter into an agreement with John Kasperek Co., Inc. for internal control consulting services for the City of Blue Island

Whereas, the appropriate city officials have considered and reviewed the agreement attached as Exhibit A and find the same to be in the best interests of the City;

NOW AND THEREFORE, BE IT RESOLVED by the City Council of the City of Blue Island, Cook County, Illinois, as follows:

SECTION 1: AGREEMENT FORM AND TERMS AUTHORIZED

The terms and conditions as shown in the Agreement attached as Exhibit A to this Resolution are hereby approved.

SECTION 2: AUTHORIZATION OF AGENT TO EXECUTE AND ACT IN ACCORDANCE WITH AGREEMENT

The City Council further authorizes the Mayor or his designee to execute any and all documentation that may be necessary to carry out the intent of this Resolution. The officers, employees, and/or agents of the City shall take all action necessary or reasonably required by the City to carry out, give effect to, and consummate the intent of this Resolution.

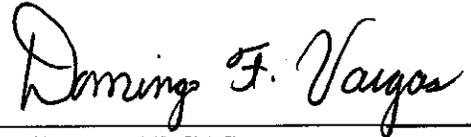
SECTION 3: EFFECTIVE DATE

This resolution shall be in full force and effect upon its passage and approval as required by law.

ADOPTED this 27th day of September, 2016, pursuant to a roll call vote as follows:

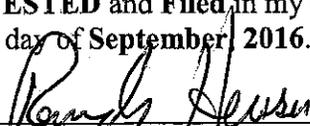
	YES	NO	ABSENT	PRESENT	ABSTAIN
Alderman Hawley	X				
Alderman Poulos	X				
Alderman Vieyra	X				
Alderman Bilotto			X		
Alderman Rita			X		
Alderman Donahue	X				
Alderman Carr	X				
Alderman Slattery	X				
Alderman Ostling	X				
Alderman Pittman	X				
Alderman Johnson	X				
Alderman Frausto			X		
Alderman Thompson			X		
Alderman Johanson			X		
Mayor Vargas					
TOTAL	9		5		

APPROVED by the Mayor on September 27, 2016.



DOMINGO F. VARGAS
MAYOR OF THE CITY OF BLUE ISLAND,
COUNTY OF COOK AND STATE OF ILLINOIS

ATTESTED and Filed in my office this
27th day of September 2016.



RANDY HEUSER
CITY CLERK

J John Kasperek Co.

CERTIFIED PUBLIC ACCOUNTANTS

1471 Ring Road · Calumet City, IL 60409 · 708.862.2262

September 2, 2016

Mayor Domingo Vargas
City of Blue Island
13051 Greenwood Ave
Blue Island, IL 60406

This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide. The nature of this non-audit engagement is to provide routine advice based upon this firm's technical expertise and knowledge of the City of Blue Island. The final decision to follow any of the advice provided remains with the Finance Director, Mayor and City Council.

We will perform the following services:

1. We will review the system of internal control and functions of the finance department and clerk's department and make any recommendations for improvements as needed.
2. We will interview each member of the current finance department and clerk's department staff and assist in developing formal job descriptions for these positions.
3. We will assist in developing internal controls and written policies and procedures relating specifically to these two departments.
4. We will also assist in the implementation and monitoring of the recommendations that Management chooses to move forward with to facilitate a smooth transition.
5. Attend City meetings, as requested.
6. Other general consulting as requested by the City.

Our engagement is not designed and cannot be relied upon to disclose errors, irregularities, or illegal acts, including fraud or defalcations, which may exist. However, we will inform you of any such matters that come to our attention.

We will discuss with the Finance Director and designated members of management such suggestions and recommendations concerning the financial affairs of the City of Blue Island as may come to our attention in the course of our work. We are also available for conferences concerning the above, and such other matters as may arise.

Our fees for these services will be based on our standard hourly rates which range from \$80 to \$160 per hour depending on the level of skill of the personnel involved. In addition to the hourly rates, our billings will include any directly related out of pocket expenses incurred on your behalf. Our fees will be billed monthly and are payable within 10 days of the date of the invoice.

At the moment this engagement reaches \$15,000 of billed time, John Kasperek Co, Inc. will issue a memo to the City Finance Committee detailing work that has been completed, as well as work that remains to be done with an estimate of time required for final completion.

This engagement does not include any services not specifically included in this letter. Additional services that you may request will be subject to separate arrangements made at the time requested.

We appreciate the opportunity to be of service to the City of Blue Island. We shall be pleased to discuss this letter with you at your convenience.

If the foregoing is in accordance with your understanding, please sign the copy of this letter in the space provided and return it to us.

Sincerely,



John Kasperek, Jr.
President, John Kasperek Co., Inc.

RESPONSE:

This letter correctly sets forth the understanding of the City of Blue Island.

By: Domingo F. Vargas
Title: Mayor
Date: 9-27-16