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**THE CITY OF BLUE ISLAND**  
**COOK COUNTY, ILLINOIS**

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**ORDINANCE**  
**NUMBER 2014-047**

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**AN ORDINANCE REGULATING THE PERMITTING OF  
VALET PARKING SERVICES IN THE CITY OF BLUE ISLAND**

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**DOMINGO F. VARGAS, Mayor**  
**Randy Heuser, City Clerk**

**1st Ward      CHRISTINE BUCKNER**  
**2nd Ward      LETICIA VIEYRA**  
**3rd Ward      NANCY RITA**  
**4th Ward      MARCIA STONE**  
**5th Ward      JANICE OSTLING**  
**6th Ward      DEXTER JOHNSON**  
**7th Ward      NANCY THOMPSON**

**TOM HAWLEY**  
**CHARISSA BERRINI**  
**KEVIN DONAHUE**  
**CANDACE CARR**  
**KENNETH PITTMAN**  
**JAIRO FRAUSTO**  
**JAMES JOHANSON**

**Aldermen**

**ORDINANCE NO. 2014-047**

**AN ORDINANCE REGULATING THE PERMITTING OF  
VALET PARKING SERVICES IN THE CITY OF BLUE ISLAND**

BE IT ORDAINED by the City Council of the City of Blue Island, County of Cook and State of Illinois as follows:

**SECTION ONE**

**Purpose.** The general purposes of this ordinance are:

- a. To provide for the safe operation of valet parking services where the transfer and temporary parking of motor vehicles between customers and valet parking services takes place on public streets or public property.
- b. To prohibit the obstruction of the ordinary flow of traffic and designated “no parking” zones in the course of operating a valet parking service.
- c. To designate those places where valet parking services may be legally provided by a business or its duly authorized parking contractor.

**SECTION TWO**

**Definitions.** The following definitions shall be applicable as to this chapter:

**BUSINESS:** Any commercial establishment which makes valet parking services available to its customers and which receives or stores motor vehicles within the City of Blue Island.

**CUSTOMER:** Any person granting temporary custody of a motor vehicle to a valet operator for the purpose of valet parking.

**DESIGNATED PARKING AREA:** Those areas of the city as specified in this chapter where a valet operator may store customer motor vehicles.

**PERSON:** Any individual, partnership, firm, company, corporation, association, joint stock company, trust, estate, political subdivision, or any other legal entity, or its legal representative, agents or assigns.

**PROHIBITED PARKING AREA:** Those areas of the city as specified in this chapter where a valet operator is prohibited from storing customer motor vehicles.

**TRANSFER ZONE:** Any area used as the pick up, loading, unloading or discharge points for valet parking services.

**VALET OPERATOR:** Any person who employs one or more attendants for the purpose of providing a valet parking service or who contracts his own services, but not in the capacity of employee, to any business establishment for the purpose of providing a valet parking service to such establishment.

**VALET PARKING OPERATION:** The performance of valet parking services by any business or valet operator.

**VALET PARKING OPERATOR LICENSE:** A license issued pursuant to this chapter to an operator for the conduct of valet parking services.

**VALET PARKING PLAN:** A plan approved for operation of valet parking services as provided in this chapter.

**VALET PARKING SERVICES:** A parking service provided to accommodate customers of any business establishment, which service is incidental to the business of the establishment and by which a person on behalf of the establishment takes temporary custody of the customer's motor vehicle and moves, parks, stores or retrieves the vehicle for the customer's convenience. Provided, "valet parking service" does not include such parking service where all activities,

including loading, unloading, transfer, transport and storage, are conducted entirely upon private, nonresidentially zoned property.

**VALET TAG:** An identification ticket to be displayed on all motor vehicles while under the control of the valet operator stating the name of the business being served, the name of the valet company and its phone number. At a minimum, the valet tag shall measure at least 4 inches by 6 inches.

### **SECTION THREE**

**License Required.** It shall be unlawful for any person to offer or provide valet parking services in the city without a valid valet parking operator license issued in accordance with this chapter. A separate permit shall be required for each business served.

### **SECTION FOUR**

#### **Application for License.**

**A.** An application for a valet parking operator license shall be filed with the city clerk by the valet operator or business on a form supplied by the clerk and shall include:

1. The valet operator's company name and license holder, address, telephone and facsimile numbers, and email address.
2. The business name, address, telephone and facsimile numbers, email address, and the name of the local manager for the business.
3. A proposed valet parking plan which shall include a general description of the proposed valet parking services in conformance with this chapter. Valet parking services shall only be conducted in areas shown on an approved valet parking plan including the site or sites upon which cars will be temporarily stored and the locations of all transfer zones. A valet parking plan should contain the following:

- a. The location of the transfer zone(s);
  - b. The location of all valet parking spaces;
  - c. The number of parking spaces to be reserved for valet parking;
  - d. The location and drawings (pictures, renditions) of signs to be used during valet parking operations;
  - e. Valet parking, circulation routes and patterns;
  - f. The time of valet parking operations;
  - g. Number of valet employees used to ensure operation of said valet parking plan.
4. The valet operator's insurance company name, address, telephone number, amount of coverage and effective dates of the policy.
  5. Copies of any leases or other written agreements pursuant to which a business or valet operator is authorized to use real property which it does not own for the temporary storage of customer vehicles.
  6. If a valet parking operation will be performed for the business by a separate valet operator, a copy of a fully executed contract between the business and the valet operator.
  7. Every valet operator shall procure and maintain insurance coverage as provided herein, at its sole expense, at all times during which any valet parking operation is being conducted and at all times any valet parking operator license is in effect. Application shall include proof of the valet operator's insurance for protection from:
    - a. Claims under the workers' compensation act;

- b. Claims for bodily injury, including personal injury and death, sickness or disease or death of any and all employees or of any person other than such employees; and
- c. Claims or damages because of injury to or destruction of property, including loss of use resulting therefrom which may arise from the valet parking operation in the following specified amounts:
  - 1. For workers' compensation, the statutory limits.
  - 2. For liability insurance for valet services which includes automobile transport and storage as well as general liability, one million dollars (\$1,000,000.00).
  - 3. The valet operator shall name the city as an additional named insured under the above liability policy which shall provide that no policy nor any part thereof may be terminated or modified except upon thirty (30) days' prior written notice to the city.
  - 4. The valet operator shall provide the city with a proper insurance certificate, at his sole expense, at all times any valet parking operation is being conducted and at all times any valet parking operator license is in effect.
- 8. An indemnification and waiver agreement, signed by the applicant, promising to hold harmless and to defend the city or any of its agents, officials and employees from and against any property damage, personal injury or death that may result from granting of the valet parking operator license or from the valet parking operation.

9. A license fee as provided by the City of Blue Island code.

**B.** Applications for the renewal of a valet parking operator license shall be made to the city on forms provided by the city for that purpose not less than sixty (60) days prior to the expiration of the valet parking operator license to be renewed. The fee for a renewal shall be the same as for a new valet parking operator license.

**C.** Within ten (10) days after a change in status of any of the information required by this section, the business or valet operator shall file an amended application for valet parking operator license in the office of the city clerk on a form supplied by the clerk.

#### **SECTION FIVE**

**Issuance of License; Conditions.** Upon receipt of a completed application form, payment of all required fees or fines that may be due pursuant to this chapter and compliance with all other applicable requirements of this chapter, upon approval by the city, the city shall issue a valet parking operator license. Such valet parking operator license may contain such conditions and limitations as are necessary to promote safe and sound passenger loading and unloading, vehicle transfer and traffic movement as may be determined by the city.

#### **SECTION SIX**

##### **Transfer Zone.**

**A.** No valet parking operator license, or renewal thereof, shall be issued unless the applicant provides proof to the city that the business for which the valet parking service is to be provided has made available a transfer zone of at least one parking space and a maximum of 2 parking spaces unless a request has been made and approval given for additional parking spaces immediately adjacent to its premises for the pick up and delivery of the customers' vehicles.

**B.** No on street transfer zone shall be approved or utilized unless and until all required signage has been established.

**C.** All vehicles accepted for valet parking service shall be immediately removed from the transfer zone and moved to the storage area specified in the valet parking plan.

## **SECTION SEVEN**

### **General Regulations.**

#### **A. Compliance Required**

The holder of a valet parking operator license shall at all times conduct valet parking operations in accordance with this chapter and in accordance with an approved valet parking plan.

#### **B. Nontransferability of License**

Each valet parking operator license issued shall be nontransferable and shall be valid for one year, commencing on May 1, and shall have designated thereon the name and address of the valet operator and the business to be served by the valet operator.

#### **C. Responsibility of Operator for Employees**

Operators shall be responsible for the acts of their employees and agents in the conduct of the valet parking service.

#### **D. Signs**

Every business establishment for which a valet parking operator license is issued shall, during the hours of service, display a valet parking sign approved by the city. Every valet operator must post its name and the rates, if any, onto the valet parking sign in 4 inch lettering. All valet parking signs shall comply with the following specifications and requirements:

1. The entire sign assembly must be no larger than 24 inches by 36 inches, and the actual surface of the sign shall not exceed 6 square feet in size;

2. The sign must be constructed of durable, weatherproof materials;
3. The sign cannot have sharp edges or any protrusions or features that could be a hazard to pedestrians;
4. The sign must be properly designed and heavy enough to withstand typical winds without tipping over, rocking or sliding;
5. The sign cannot have moving parts or electrical devices, including lights;
6. The sign cannot use any images resembling official signs or anything else that can cause it to be confused with an official traffic control device;
7. Only one sign is allowed per place of business;
8. The sign shall only be displayed during hours when the valet parking service is offered;
9. The sign must be placed within the designated transfer zone but in no case shall it be more than 8 feet from the curb.

**E. Valet Tag**

Every valet operator shall place or cause the valet tag to be placed so as to be conspicuously visible through the windshield of the patron's vehicle, which tag shall contain the following information in no less than 1 inch letters: "This Vehicle Parked by [valet parking operator] for Customer of [business establishment]."

**F. Attendant Insignia**

Each attendant of a valet parking operation shall, while on duty, wear, conspicuously placed on the attendant's clothing, an insignia which identifies the valet parking operator or business for whom the attendant is working.

### **G. Receipt Issued**

All valet parking attendants must, upon taking custody of a patron's vehicle, issue a numbered receipt to each customer containing the name, address, and telephone number of the company providing the valet service, a statement that the company has liability insurance as required by this chapter and the charge for the valet service.

### **I. Transfer Zone or Parking Revoked or Moved**

The community development committee may, in its sole discretion, revoke or move a transfer or parking zone or at any time, if it determines that the transfer or parking zone or its location has increased traffic congestion or traffic hazards in the public streets, or otherwise has impaired the public health, safety or welfare.

### **J. Traffic Regulations.**

1. The licensee and its agents, at all times, shall comply with all traffic rules and regulations.
2. No person may park any vehicle in any manner which violates the provisions of this chapter or any other duly adopted city parking regulation.
3. In conducting a valet parking operation, no person may obstruct the normal flow of traffic or block or occupy a "no parking zone."

## **SECTION EIGHT**

### **Specified Storage Areas.**

**A.** A valet operator may store customer motor vehicles only on private, nonresidential property, pursuant to a written lease, deed or agreement, in locations outside the city or in designated parking areas. Except as specified below as a designated parking area, all other locations within the city are designated as prohibited parking areas.

**B.** The following are designated parking areas:

1. Blue Island commuter / Metra parking lots
2. Vermont and Grove Street City of Blue Island Parking Lot
3. High and York Street City of Blue Island Parking Lot
4. Blue Island Public Library parking lot.
5. Private property with proof of authorization, provided such private property conforms to the following:

- a. Under no circumstances shall any residentially zoned property be used as a designated parking area.
- b. Designated parking areas on private property shall be limited to paved parking surfaces, constructed and maintained in conformance with all city codes, including Landscaping and Screening and the International Property Maintenance Code, as amended.

**C.** Motor vehicles accepted for valet parking service shall not be parked at any location within the city that has not been specifically approved for valet parking operations in the valet parking plan.

#### **SECTION NINE**

**Nonliability of the City.** The city assumes no liability for any aspect of a valet parking operation or for the failure or neglect of any person associated with such an operation.

#### **SECTION TEN**

**Parking Prohibited.** No person shall park a vehicle in a designated valet parking transfer zone when the licensed valet parking service is in operation and the valet parking license sign is clearly displayed.

## **SECTION ELEVEN**

### **Violations; Penalty Options.**

- A. Except as specified herein, any person violating any provision of this chapter shall, upon a finding of guilty, be fined as provided by the City of Blue Island code.
- B. The valet operator shall be responsible for any parking fines and penalties from illegally parked vehicles under the valet operator's control or displaying such valet operator's valet tag.
- C. In the event the Director of Public Safety determines that an operator has violated any provision of this chapter, the director may, in lieu of seeking sanctions as provided in subsection A of this section:
1. Impose a fine as provided by the City of Blue Island code.
  2. Recommend the suspension or revocation of the valet parking operator license to the community development committee, who may, by majority vote, revoke or suspend a valet license.

## **SECTION TWELVE**

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

## **SECTION THIRTEEN**

This ordinance shall be in full force and effect from and after its passage and approval as required by law.

## **SECTION FOURTEEN**

That the City Clerk is further directed to forward a copy of this ordinance to the applicant as notification of the passage and approval of this ordinance.

ADOPTED this 28th day of October, 2014, pursuant to a roll call vote as follows:

	YES	NO	ABSENT	PRESENT	ABSTAIN
Buckner-Cheatle			X		
Hawley	X				
Vieyra	X				
Berrini	X				
Rita	X				
Donahue	X				
Stone	X				
Carr	X				
Ostling	X				
Pittman	X				
Johnson	X				
Frausto	X				
Thompson	X				
Johanson	X				
Vargas (Mayor)					
TOTAL	13		1		

APPROVED by the Mayor on September 28, 2014.

*Domingo F. Vargas*  
 MAYOR OF THE CITY OF BLUE ISLAND,  
 COUNTY OF COOK AND STATE OF ILLINOIS

ATTESTED and Filed in my office this

28<sup>th</sup> day of October, 2014.

*Randy Huser*  
 CITY CLERK

PUBLISHED in pamphlet form this

28<sup>th</sup> day of October, 2014

*Randy Huser*  
 CITY CLERK

STATE OF ILLINOIS     )  
                                  )  
COUNTY OF COOK     )     ss.

CERTIFICATE

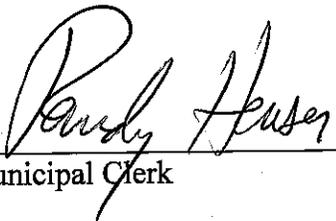
I, Randy Heuser, certify that I am the duly elected and acting Municipal Clerk of the City of Blue Island of Cook County, Illinois.

I further certify that on **October 28, 2014** the Corporate Authorities of such municipality passed and approved Ordinance No. **2014 - 047** entitled: **AN ORDINANCE GRANTING REGULATING THE PERMITTING OF VALET PARKING SERVICES IN THE CITY OF BLUE ISLAND.** Which provided by its terms that it should be published in pamphlet form.

The pamphlet form of Ordinance No. **2014 - 047** including the Ordinance and a cover sheet thereof, was prepared, and a copy of such Ordinance posted in the municipal building commencing on **October 28, 2014** and continuing for at least ten days thereafter. Copies of such Ordinance were also available for public inspection upon request in the office of the municipal clerk.

DATED at Blue Island, Illinois, this **28th** day of **October, 2014.**

(SEAL)

  
\_\_\_\_\_  
Municipal Clerk